



NEW ASH GREEN VILLAGE ASSOCIATION LTD

Registered Office: Centre Road, New Ash Green, Longfield, Kent DA3 8HH

Meeting of the Council of Management of the New Ash Green Village Association Limited

Date: 5th January 2022

Time: 1930

Location: Zoom

Present:

Bruce Clarke – Chairman (BC)

- Sharon Brine (SB)
- Cameron Clark (CC)
- Steph Clarke (SC)
- Simon Cornelius (SCo) from 2000
- Muriel Galinis (MG)
- Dean Gorton (DG)
- Dick Joel (DJ)
- Duncan Mackway-Jones (DMJ)
- Ray Viney (RV)
- Terry Vivian (TV)

In Attendance:

- Jo McGarvey (OM)

Apologies for absence

Received from:

- Bob Ashford (BA)

Matters Discussed

Action

Reporting

It was agreed that there was no requirement to submit reports prior to every meeting, due to the increased regularity of meetings. Reports should still be circulated prior to open meetings.

Amenity Committee

The link between CoM and the Amenity Committee was raised. Originally it was suggested that the link should be Jerry Ash as he was both a member of CoM and the Amenity Committee, but since his resignation from CoM a replacement needs to be found. It was felt that the Amenity Committee does not move as quickly as it should and the link was vital for CoM to both stay in the loop and progress outstanding issues. It was suggested that BA took on the role and if he was unwilling/unable then the RSLO's could step in.

BC queried where the Amenity Committee were with producing a paper on the rules, guidelines, neighbourhood "bibles" etc. OM advised that some work had been done on the first "bible" and that the committee were

planning to hold a meeting in the new year to discuss the outstanding issues, including those raised from the first RSLO forum.

RV voiced concerns over how the Amenity Committee would feel if they had a non-member sitting in and supervising. It was suggested that this could put an even greater strain on the relationship between Com and the Amenity committee.

DG raised the point that according to the Mem & Arts the Chair of any sub-committee should sit on Com but it was noted that this didn't apply to the Amenity Committee. CC reiterated the point that as per the Mem & Arts, it is the Secretary of the Amenity Committee (OM) that should report back to CoM.

It was suggested that SCo could be a suitable alternative. As a member of both CoM and the Amenity Committee, SCo confirmed his willingness to take on the role. If the Amenity Committee weren't happy with this and wanted to suggest an alternative then that would be considered.

SCo advised that the Amenity Committee were progressing matters without involving SCo, TV or Paul Yeoman and it was suggested that they are still relying on CBM, BH, PK etc. While they were free to ask for advice from external individuals, it was suggested that nothing from those meetings was being reported back.

It was then suggested that the OM should chair meetings but BC pointed out that it was not for the OM to take on a CoM role.

It should be noted that as Jerry Ash is not longer a member of CoM, the role of Amenity Committee liaison needed filling and SCo confirmed that he was happy to fill the role.

SCo to advise at the next Amenity meeting on 18th January

Parish Council

It was noted that CoM were not pro-actively inviting the Parish Council to open CoM meetings. It was suggested that there be a nominated link, similar to the role suggested between CoM and the Amenity Committee. It was agreed that the flow of information should be two-way and the best way to achieve that would be for a member of CoM to be present at Parish Council meetings as well as a member of the Parish Council attending CoM meetings. CC advised that Parish Council meetings were open meetings and all were welcome but could not participate.

It was felt that the Parish Council should also be inviting the VA to their meetings. The purpose of attending was questioned and it was felt that CoM would get a more representative view of events at the meeting, than relying on minutes. It was agreed that the RSLO would attend the next meeting and that future meetings would be attended on a rota basis.

OM to write to request dates, agendas etc prior to meetings

OM to prepare alphabetical rota

CoM Mailing List

BC reminded members that the CoM email distribution list should not be shared externally. Anyone that is not part of the mailing group cannot respond to the distribution list address and there is the concern that this could cause further issues with the wider population.

CoM position for crime and associated matters

BC to meet with Martin Palmer regarding Police, crime, neighbourhood watch etc. Should this be a CoM role? Martin Palmer could be a suitable candidate due to his previous relevant skills.

Millfield Lane parking

The bat survey had been undertaken and no bats were found.

A quote had been obtained for the required tree works – Tamillek to be asked to schedule the works before the nesting / growing season.

KCC had been consulted over the plan to widen the road and a report was awaited from the allocated officer

Contractors had been lined up to provide quotes for the work. It was noted that at least 3 companies should be asked to tender.

The report detailing future planting was still to be finalised.

Discussion then turned to the EVCP conditions of the approval. CC suggested that now was the time to finalise the deal with Connected Kerb as they seem to be the only company prepared to work in New Ash Green. DG questioned whether we need to use the same supplier for all installations in the village and if we could put the infrastructure in place without having a supplier on board. CC asked for authority to approach Connected Kerb to get this progressed. It was queried whether the KKC installation could be relocated on Millfield Lane instead of at the Village hall and Pavilion. CC stated that the KCC project was only providing funding / spaces for car parks and public buildings. It was suggested that we speak to Malcolm Rich and involve him in the tender process due to that being his field of expertise. After much discussion / debate, it was agreed that the standard tender process should be applied, multiple companies would be approached and that CC would take the lead. The question of who would ensure that any conditions, building regs etc were met was raised. Should it be the VA? Contractors? Should we engage a project manager to oversee? BC stated that if we needed outside support then it would be brought in.

TV to contact KCC and ask for their input

Communications

It was agreed that the communications letter and opt in form needed to be sorted as a priority so that it could be included in the finance mailing at the end of January. **MG to contact BA for an update**

Software still needed to be sourced to be able to set up a mailing list for bulk mailings. **CC to liaise with DG**

Due to the handling of personal data, it was noted that the OM would be recorded as the data controller with the ICO.

Website review – DG asked for copy from BC and the OM so that minutes etc could be put on the website. It was noted that the RS details are still not up to date but extracting the information from the RS' was proving difficult. It was asked if the Millfield Lane parking should be put on the website and it was agreed to put a data sheet together, which could then be shared.

It was noted that the intranet would be looked into at a later date

AOB

The next RSLO forum, set for 10th January, would be postponed. It was felt that such a meeting would be best held face to face and managing that number of participants over Zoom would not be an easy task. It was noted that all the forums would be pushed back, so this meeting would now be held in February.

The issue of picking up a power supply from the amenity lighting circuit was raised. It should be noted that the lighting cable network is owned and maintained by UK Power Networks and they will not allow the load to

exceed capacity. It was queried as to how many residents could potentially pick up supply in this way. The suggested response was that UK Power would say no once capacity was reached. While this wouldn't be a decision made by the VA, there was bound to be some fall out to those residents affected. It was agreed that a policy should be written regarding taking up supply from the amenity lighting network.

DMJ to liaise with DJ to progress install on Capelands

DMJ to draft policy

DJ asked if a vice-chair had been found. BC advised that there had been no volunteers for the role of Vice-Chair as yet and that the role required someone able to manage rather than do.

Finger signs – there is a meeting scheduled for 6th January with the VA, Signs Express and their contractors to establish the current position and what needs to and can be done to rectify the issue. DMJ advised that he had circulated a signs audit showing what we currently have, what was supposed to have been installed by Signs Express and what he thinks we actually need.

Meeting closed at 2230