

NEW ASH GREEN VILLAGE ASSOCIATION LIMITED
 Meeting of the **AMENITY COMMITTEE** held via Zoom
 On **TUESDAY 1ST MARCH 2022 at 8.00pm**

Present: Alex Franklin - Chair
 Adrian Clark
 Paul Yeoman

Attendance: **Jo McGarvey – Office Manager**

1. **APOLOGIES** were received from Simon Cornelius
 Terry Vivian
 Jerry Ash

2. **MINUTES** of the meeting held on 18th January 2022 were agreed and signed as a correct record.

3. **MATTERS ARISING**
 - a) **Extra Parking Page 1594, 1596 Item 6(a) and (b) refers** this is ongoing with the tendering process having been started for both the EVCP and construction parts of the project
 - b) **Woodland Management Plan/Spring Croft Wood** to be updated at next meeting
 - c) **Anthony George replacement** PY spoke to Jim Quaiffe and he is happy to proceed as Anthony George's successor. OM and PY to prepare inspection list and take forward
 - d) **Colt Stead RS/To note fence colour** dark oak noted as approved fence colour
 - e) **Bazes Shaw/Installation of heat pumps** no further update but it is known that the residents are not happy with the scheme due to potential increase in running costs
 - f) **91 Punch Croft/Replacement single storey extension** OM to write again for revised drawings and monitor situation now that work has started
 - g) **Millfield RS/Unapproved tree removal** OM to write and request proposals for replacement trees
 - h) **31 Seven Acres/Replacement conservatory roof** awaiting roof sample
 - i) **93 Manor Forstal/Single storey rear extension** awaiting revised drawings
 - j) **141 Bazes Shaw/Alteration to window design** awaiting further information

4. **EXTENSION AND CONSERVATORIES**
 - a) **1 Spring Cross/Single storey rear and side extension** the application for a single storey rear and side extension was approved in accordance with the details submitted and subject to the following conditions:
 - i) To be built in accordance with the design details submitted
 - ii) All materials and design details to match existing
 - iii) Windows must be finished to match the neighbourhood colour scheme
 - iv) Completion and return of the Form of Undertaking
 - v) Notification of start date to the VA
 The Society has no objections to the application.

5. **REPLACEMENT WINDOW AND DOOR UNITS & other Miscellaneous Applications**
 - a) **63 Ayelands/Replacement front door** the application for a replacement front door was approved in accordance with the information submitted and subject to the following conditions:
 - i) The size of the external opening is not altered
 - ii) There is a central spline below the centre rail with an identical solid panel each side of it. Above the centre rail there is a central spline with equal glazed panels either side.
 - iii) Glazing should be plain obscured glass (not leaded, squared or patterned)
 - iv) Frame sections are the same dimensions as the original items
 - v) All materials to be finished to match the approved neighbourhood colour scheme which in this instance is **White**
 - vi) Notification of completed work to be given to the VA
 - b) **17 Colt Stead/Windows and doors** retrospective approval has been granted in accordance with the details submitted
 - c) **48 Redhill Wood/Solar panels** There was no objection to the proposal to install 12 solar panels on the south facing roof elevation in accordance with the details submitted.
 - d) **90 Caling Croft/Replacement windows and doors** retrospective approval has been granted in accordance with the details submitted
 - e) **90 Caling Croft/French Doors** There was no objection to the proposal for new French doors to be installed in accordance with the details submitted provided.

f) 59 Capelands/Power to garage from UKPN the application to connect to UKPN power supply to provide power to the garage was approved in principle accordance with the details submitted and subject to all hard and soft landscaping being satisfactorily re-instated

g) 127 Knights Croft/Replacement patio doors There was no objection to the proposal for new patio doors to be installed in accordance with the details submitted provided they were installed in an existing opening.

h) 26 Spring Cross/Replacement front door the application for a replacement front door was approved in accordance with the information submitted and subject to the following conditions:

- i) The size of the external opening is not altered
- ii) There is a central spline below the centre rail with an identical solid panel each side of it. Above the centre rail there is a central spline with equal glazed panels either side.
- iii) Glazing should be plain obscured glass (not leaded, squared or patterned)
- iv) Frame sections are the same dimensions as the original items
- v) All materials to be finished to match the approved neighbourhood colour scheme
- vi) Notification of completed work to be given to the VA

i) 1 Spring Cross/Replacement windows and doors the application for replacement windows and front door was approved in accordance with the information submitted and subject to the following conditions:

- i) The size of the external opening is not altered
- ii) The design of the window units including the opening lights remains the same as the original as built items
- iii) There is a central spline below the centre rail with an identical solid panel each side of it. Above the centre rail there is a central spline with equal glazed panels either side.
- iv) Glazing should be plain obscured glass (not leaded, squared or patterned)
- v) Frame sections are the same dimensions as the original items
- vi) All materials to be finished to match the approved neighbourhood colour scheme
- vii) Notification of completed work to be given to the VA

j) 95 Farm Holt/Replacement back door and cloakroom window the application for a replacement window and back door was approved subject to the following conditions:

- i) The size of the external opening is not altered
- ii) The design of the window unit and door unit including the opening lights remains the same as the original as built item
- iv) Frame sections are to the same dimensions as the original items
- v) All materials to be finished to match the neighbourhood colour scheme
- vi) Notification of start date to be given to the VA

k) 3 Redhill Wood/Works to TPO trees there was no objection to the proposed work subject to SDC's consent being obtained

l) 6 Westfield/Replacement windows and front door the application for replacement windows and front door was approved in accordance with the information submitted and subject to the following conditions:

- i) The size of the external opening is not altered
- ii) The design of the window units including the opening lights remains the same as the original as built items
- iii) There is a central spline below the centre rail with an identical solid panel each side of it. Above the centre rail there is a central spline with equal glazed panels either side.
- iv) Glazing should be plain obscured glass (not leaded, squared or patterned)
- v) Frame sections are the same dimensions as the original items
- vi) All materials to be finished to match the approved neighbourhood colour scheme
- vii) Notification of completed work to be given to the VA

m) 47 Capelands/Installation of window in flank wall There was no objection to the proposal to install a new window in the flank wall in accordance with the details submitted, subject to the following conditions:

- i) All materials to be finished to match the neighbourhood colour scheme
- ii) Glazing should be plain obscured glass (not leaded, squared or patterned)

n) 22 Bowes Wood/Installation of EVCP there was no objection to the proposal to install an EVCP in accordance with the details submitted

o) 22 Chapel Wood/Replacement windows retrospective approval granted 20.01.22

6. VA MATTERS

7. BREACHES

- a) **30 Spring Cross/Unapproved front door colour** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- b) **48 Bazes Shaw/Unapproved fences from and rear** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- c) **3-4 Caling Croft/Unapproved front garden alterations** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- d) **87 Caling Croft/ Unapproved front garden alterations** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- e) **9 Caling Croft/Unapproved fence** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- f) **116 Caling Croft/Unapproved front door** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- g) **85 Caling Croft/ Unapproved front garden alterations** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- h) **86 Caling Croft/ Unapproved front garden alterations** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- i) **9 Caling Croft/Unapproved front door** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- j) **108 Caling Croft/ Unapproved front garden alterations** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- k) **115 Caling Croft/Unapproved front door** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued
- l) **109 Caling Croft/ Unapproved front garden alterations** OM to write to resident advising of the breach and request remedial action before 12th April meeting or a breach will be issued

8. RESIDENTS SOCIETY MATTERS

- a) **Punch Croft RS/Hedging plants** the application to plant a green beech hedge was approved in accordance with the details submitted
- b) **Punch Croft RS/Proposed tree work** PY and JA to arrange a site visit
- c) **Knights Croft RS/Extension of drainage channel** the application to extend the current drainage channel was approved in accordance with the details submitted
- d) **Capelands RS/Proposed tree work** PY and JA to arrange a site visit
- e) **Bowes Wood RS/Installation of traffic mirror** the application to install traffic mirrors was approved in accordance with the details submitted

9. VILLAGE CENTRE

10. OTHER BUSINESS

- a) **NAGSPL/New signage** the application to install new signage was approved in accordance with the details submitted
- b) **SE Water re-instatement at 39 Bowes Wood** the RS had expressed concerns over the quality of the re-instatement after a recent water leak. It had been explained that the warranty period for re-instatements was 2 years, that contractors were expected to work to a particular standard and that the only way to determine the quality of the work was by carrying out a bore at the RS' expense.
- c) **42 Bowes Wood Breach** OM to send copy of breach information to RS and explain that the only way to enforce action would be through a court injunction, which CoM would have to approve
- d) **Breaches** it was suggested that a meeting was held to discuss the process around breaches. It was also suggested that this could be the topic of a future rslo forum.
- e) **EVCPs** the question of a village wide standard for EVCPs was raised again and it was agreed that there should be a policy / spec for private EVCPs. The main obstacle to this was that the Amenity Committee are not qualified to comment from an installation point of view. They can only provide an informed opinion on the aesthetics.
- f) **Finger Signs** the contractor is currently working on revised drawings for highways compliant signage
- g) **Public EVCPs** as soon as the office has received an update on this matter it will be circulated to the committee
- h) **Amenity Committee PR** it was agreed to share details of the amenity committee via all the local social media sites using the flyer that Alex had prepared
- i) **Minutes** CoM were concerned that they hadn't received minutes since October 21. These have been circulated and it was agreed that they should be sent to CoM as soon as they have been approved by the Amenity Chair

11. NEXT MEETING: 12th April 2022