

NEW ASH GREEN VILLAGE ASSOCIATION LIMITED
 Meeting of the **AMENITY COMMITTEE** held
On TUESDAY 8TH NOVEMBER 2022 at 8.00pm at the Pavilion

Present: Alex Franklin - Chair
 Adrian Clark
 Jerry Ash
 Paul Yeoman
 Paul Campion

Attendance: **Jo McGarvey – Office Manager**

1. **APOLOGIES** were received from Terry Vivian
2. **MINUTES** of the meetings held on 16th August and 27th September 2022 were agreed and signed as a correct record.
3. **MATTERS ARISING**
 - a) **Woodland Management Plan** the report has now been completed and sent to the VA Chair for CoM approval. Jerry added that he would expect the Forestry Commission to sign the plan off relatively quickly due to their involvement with the draft plan. Paul advised that the VA Chair has requested that, as landowner, the plan should be sent from the office. Jerry responded by saying that he would draft a cover email for the office manager to send with the plan. Jerry also added that the required felling licence could be approved as part of the WMP. It was agreed to share the WMP with Residents Societies once it had been approved.
 - b) **91 Punch Croft/Replacement single storey extension** retrospective approval would be issued for the extension but the issued of the unapproved front door remains.
 - c) **Over Minnis RS/Unapproved tree work** despite repeated requests no planting plans have been received. OM to write again to advise that if no plans are received by the next meeting on 20th December a breach will be issued
 - d) **Turners Oak/Tree works** original decision upheld. Paul Y met with Turners Oak to go through what was required in order to retain the Alder
 - e) **12 Lambardes/Replacement garage door** approved subsequent to meeting
4. **EXTENSION AND CONSERVATORIES**
 - a) **150 Ayelands/Garage extension** OM to write to resident to request further drawings and site plans showing materials, rainwater removal, roof style, windows, doors, water connection and elevations.
 - b) **60 Redhill Wood/Unapproved rear extension** retrospective approval was granted in accordance with the details submitted
5. **REPLACEMENT WINDOW AND DOOR UNITS & other Miscellaneous Applications**
 - a) **82 Seven Acres/Replacement fence** the application to replace the existing brick wall boundary with a fence was approved in accordance with the details submitted
 - b) **62 Colt Stead/Replacement windows and doors** retrospective approval issued 11.10.22
 - c) **94 Manor Forstal/Replacement front door** retrospective approval issued 14.10.22
 - d) **88 Capelands/Installation of solar panels** approved outside committee 05.10.22
 - e) **108 Ayelands/Replacement front door** retrospective approval issued 03.10.22 and breach removed
6. **VA MATTERS**
 - a) **NAGJFC/Replacement storage container at rear of Pavilion** approved outside committee 18.10.22
7. **BREACHES**
 - a) **101 Ayelands/Unapproved fence** was replaced on 08.11.22. Photograph to follow to remove the breach
 - b) **101 Manor Forstal/Unapproved lean to** temporary structure to protect existing floor until conservatory can be replaced
 - c) **44 Westfield/Unapproved EVCP** OM to write to resident advising of the breach and request remedial action before 20th December meeting or a breach will be issued
8. **RESIDENTS SOCIETY MATTERS**
 - a) **Manor Forstal RS/Proposed tree work** OM to write to request details of proposed replanting
 - b) **Manor Forstal RS/Unapproved tree work** further to OM's original email advising of the need to seek approval before any works were undertaken, there has been sufficient regrowth to negate any further action.
 - c) **Knights Croft RS/Ash tree management proposal** advice from SDC tree management policy to be used to create VA document which will then be circulated to RS'

d) Knights Croft RS/Proposed ash tree works Paul Y met with KCRS to discuss options for tree management rather than removal. Paul is happy that the trees will not be removed, and any works will be done in line with the previously circulated tree report

e) Ayelands RS/Tree complaint an independent inspection was carried out and the subsequent report did not recommend any work to be carried out. OM to write to resident to advise of the outcome

f) Bazes Shaw RS/Replacement bollards the bollards had already been installed and after discussion it was agreed that they could not be approved retrospectively for the following reasons, they have not been correctly installed as some still have exposed base plates which present a trip hazard, they do not have the required reflectors and they are not one of the regularly used styles throughout the village. OM to write and request remedial action or a breach will be issued. It came to light at the same time that extra footpath had been laid at the bell mouth of the car park, for which no application was ever received

g) Knights Croft RS/Tree plan duplicate item on agenda

h) Capelands RS/Change of front door colour scheme site visit to establish current door scheme before approval can be issued

i) Capelands RS/Proposed tree works further to a site visit with Jerry, Paul Y and Capelands RS the application was approved in accordance with the details submitted

j) Colt Stead RS/Installation of stand pipe the application was approved in accordance with the details submitted

9. VILLAGE CENTRE

10. OTHER BUSINESS

a) Covenants, Bylaws & Design Guidance OM to arrange meeting to discuss

b) 139 Colt Stead/Unapproved front door OM to write to advise of breach and request remedial action prior to sale completion

c) 15 Bowes Wood/Installation of unapproved window in flank wall OM to write to advise of history, explain that the window was never approved and request that window is removed or a breach will be issued

d) 10 Manor Forstal/Replacement fence OM to obtain photo's of existing and ascertain reason for change

e) 42 Bowes Wood/Unapproved Storage on VA land OM to write again to advise that other remedial action is being considered by the committee.

f) Anthony George replacement Paul Y advised that Lushland have been appointed and the inspection has now been completed. The report concerning specific trees has now been received and no major works are required. The report relating to the shelter belts is due imminently. The plan going forward, subject to budgetary constraints, is to have two inspections carried out each year. OM to circulate reports to committee

g) Delivery yard (shopping centre) wall OM to see if there is anything the VA can do to force the owners to re-instate the damage wall so that it is in keeping with the rest of the brickwork

h) Amenity Committee advert the committee were disappointed to note that the advert had not appeared on the most recent newsletter or in the last round of statements, as promised. They were also concerned that the circulation of the June newsletter was much lower than anticipated

i) Appointment of Louise Walsh to Amenity Committee the committee unanimously supported this appointment but at the time of the meeting were still waiting for CoM to ratify it

11. NEXT MEETING: 20th December 2022